After the Interview

Before you relax or celebrate after your interview, follow these three valuable steps to leave a positive lasting impression.

☐ **Evaluate and Reflect.** After the interview, reflect on your performance and consider what questions you answered well and what questions could have used more information or preparation. Write down the questions that were asked, so that you can prepare better for next time.

☐ **Ask for Feedback.** If you were not the chosen candidate, look at your experience as a practice round. Ask the employer for feedback on your interview. Not all employers will provide you with this specific information; however, if you do receive feedback, this information could increase your chances of succeeding in your next interview.

☐ **Send a Thank You Letter.** After your interview, show your appreciation and reiterate your interest in the position by sending a thank you letter in an email format to those who took the time to interview you. Your thank you letter should be sent within a 24 hour period of when the interview was held. If you have agreed to provide additional information or samples of your work, be sure to do this as soon after the interview as possible. Remember to always proofread your email to ensure there are no spelling or grammatical errors! You can use the Thank You Letter Sample as a starting point.