Get connected to online tools
A guide to successfully utilize college technology

Scene 1
These days, college requires a lot of technology use.
[College crest appears]

Scene 2
You will need to use technology to communicate with instructors, access your student
information, and access services.
[Icon representing a student, information and a services agent]

Scene 3
When you first get to college, all the new online tools might feel overwhelming, but this video
will help clear up the confusion.
[Panicked person appears. Then the mouse illustrates the user clicking the play button and the
person’s attitude is immediately changed to happy]

Scene 4
Each college will have its own tools and technology, so the information in the video is a
general guide to get you started.
[A map appears with new points popping up including tools and a computer. These tools
eventually lead to the middle of the map which is represented by a college]

Scene 5
For details about the online tools at your college, make sure to visit your college website.
[Student studying on computer. Computer screen appears showing open tabs and icons
representing e-mail (envelope), calendars and your student card]

Scene 6
College E-mail.
[Envelope Appears]

Scene 7
Your college email will be the email address your instructors will use when they want to
communicate with you.
[Desktop screen appears, with several new e-mails]

Scene 8
You will also receive messages from the college. Check this email regularly to make sure you
don’t miss important messages.
[Instructor reminds you to check the new e-mails that are coming in]

Scene 9
Learning Management Systems (or LMS) are websites where you will access material from
your instructors for each of your courses.
[Isolated the “L” “M” AND S” then textbooks, papers and a printer appear within a desktop
screen]
Scene 10
Your LMS is where you will access assignments, readings, exams, grades, and more.
[A stack of papers, a textbook, a pencil and an “A+” all appear next to their corresponding title]

Scene 11
Many instructors also post notes and slides for the class.
[Teacher at a desk typing on a laptop]

Scene 12
LMS include sites like Blackboard, Canvas, Moodle and Desire 2 Learn.

Scene 13
Student Information Page
[Student in suit and glasses appears next to title]

Scene 14
On student information pages, you’ll find information like your network login, your class schedules, and your final grades.
[Icons representing a student using the internet, a calendar, an A+ grade]

Scene 15
You can also often pay your fees and apply for OSAP.
[Bills of money]

Scene 16
With your new-found tech knowledge, you’re off to a great start!
[Computer with the envelope, “LMS” and student appear on the main screen appear, accompanied by a light bulb above the computer to symbolize new found knowledge]

Scene 17
Thanks for Watching
[Smiling face emoji]